**Cambridge-Narrows Community School**

**2158 Lakeview Road**

**Cambridge-Narrows, NB E4C 1N8**

**Parent School Support Committee Minutes**

**Date: March 28, 2018 Time: 6:30pm**

**Location**

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| **PSSC Members Present:**  **Sabrina McFarlane, Chair**  **Nancy Hyatt, Teacher Rep.**  **Nick Orchard-Belyea, Student Rep.**  **Others:**  **Leslie Champion**  **Kelly Osborne**  **PSSC Members Regrets:**  **Stan Kincade, Alexandra Torcat,**  **Bethany Kennedy, Crystal Whitlock-Upshaw, Ashley Lavoie, Lori McGarity, Judy Jones** | **School/DEC Representation Present:**  **Amber Bishop, Principal**  **Wallace Carr, DEC**  **School/DEC Representation Regrets:**  **Faith Kennedy** |

**Call to Order:**

Meeting called to order at 6:32pm.

**Approval of the Agenda**

With correction to next meeting date, the agenda should read April 25, 2018. Agenda was approved by Kelly Osborne and seconded by Leslie Champion, motion carried.

**Approval of the Minutes from Previous Meeting:**

With correction to the minutes, Stephanie Jeffery is not a PSSC member. Minutes approved by Kelly Osborne and seconded by Leslie Champion, motion carried.

**Business Arising from the Minutes:**

* New water fountain has been installed.
* Monies from the PSSC budget have been utilized by the school for communication purposes. All elements have been ordered and ready to install.
* School has partnered with Turners One Stop for cafeteria services. They are currently providing hot lunches x2 days a week.
* There will be no milk program for the remainder of the school year.

**New Business:**

* Grade 7/8 science teacher, Andrew Lawson submitted a report reviewing the success of this class and the hydroponic grow tent (see attachment).
* Elementary drama will perform April 11, at Drama fest at OHS. They will also perform April 12 @7pm at C-NCS. Donations accepted at the door.
* Middle and High School level drama will perform April 26, at 7pm at C-NCS. Tickets for sale at the school office.
* High school drama will perform at Drama fest at STU on May 10, 2018.
* Middle level drama will perform at Drama fest at STU on May 07, 2018.

**News from DEC – Wallace Carr**

Wallace reported that there has not been a DEC meeting since the last PSSC meeting. The upcoming DEC meeting will include the following, Capital Planning, Capital Improvement, Budget forecasting for 4th quarter and Staff Issues.

**News from the Principal:**

* Amber reviewed the school website handout and encouraged all family and community members to check the website before calling the school.
* School Clothing Website: many design and style options are available, 10% of all sales will go back to the school.
* Hot lunch update (see Business Arising from Minutes).
* Grad Budget Upcoming fundraiser is a Spaghetti Dinner, April 21 @ 6pm. (see attached Grad Expense Report).

**Correspondence:** No Correspondence

**Date of Next Meeting:** April 25, 2018 at 6:30pm

**Adjournment:**

Meeting adjourned at 7:04pm, motioned by Kelly Osborne and seconded by Leslie Champion, motion carried.

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**PSSC Chair Date**

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**PSSC Secretary Date**